



15185 Algoma Ave. Cedar Springs, MI 49319

**BUILDING PERMIT APPLICATION / BLUE PRINT CHECK LIST**

**Truss Drawings and Septic and Well Approval before any application may be made.  
Zoning Applications must be submitted with Building application.**

**Owner's Name:** \_\_\_\_\_

**Owner's Address** \_\_\_\_\_

**Owner's Phone:** \_\_\_\_\_ **Cell:** \_\_\_\_\_

**Building Site Address:** \_\_\_\_\_

**Parcel Number 41-02-**\_\_\_\_-\_\_\_\_-\_\_\_\_\_

**Parcel Size in Acres** \_\_\_\_\_

**Description of proposed building project:** \_\_\_\_\_

**Number of Bedrooms:** \_\_\_\_\_

**Number of Bathrooms: Full** \_\_\_\_\_ **Half** \_\_\_\_\_

**Elevators:** \_\_\_\_\_ **Fireplaces:** \_\_\_\_\_

**Residential Type or Style** \_\_\_\_\_  
(ranch, 2-story, bi-level)

**Foundation Type or Style** \_\_\_\_\_  
(Poured walls, slab, block, etc)

**Foundation Foot Print** \_\_\_\_\_

**Square Foot Basement:** \_\_\_\_\_ **Finished:** \_\_\_\_\_

**Square Foot Ground Floor** \_\_\_\_\_

**Width and Length of Building or Addition:** \_\_\_\_\_

**Square Foot Upper Floor** \_\_\_\_\_

**Square Foot Garage:** \_\_\_\_\_

**Square Foot Covered Porches:** \_\_\_\_\_

**Square Foot Decks:** \_\_\_\_\_

**Dollar Value of Project:** \_\_\_\_\_

**Attach one set of building plans *no larger than 11x14*, with a copy of the truss certification for your project.**

**\* If you are hiring individuals for the above work, they must be licensed contractors who are registered with the township.**

**“Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.”**

**Name of Builder:** \_\_\_\_\_

**Builder's Address** \_\_\_\_\_

**Builder's  
Phone:** \_\_\_\_\_ **Fax** \_\_\_\_\_ **Cell** \_\_\_\_\_

**Builder/Applicant Signature** \_\_\_\_\_

**The homeowner and / or builder are responsible to meet and uphold all ordinances of Solon Township. Solon Township Zoning Ordinance Books are available at the township office for \$25.00.**

**Office use only:**

**Building permit fee:**

**Date received:**

**Signature of Official:**

**NOTE: Original for Building Official's File**

**Incomplete applications will be denied and charged a \$50.00 plan review fee.**

**THIS SHEET IS FOR YOUR INFORMATION PLEASE  
DETACH AND KEEP WITH YOUR RECORDS;**

- **During the process of building, you will have to call for inspections. The following inspections are necessary:**
  - **Footing and Wall after Damp Proof**
  - **Rough-In**
  - **Final**
  - **Violation Compliance (if necessary)**
- A. Building Inspections: Footings/foundation before any backfill. Rough in before insulation is installed. Final building is done after the project has had and passed Electrical, Plumbing, and Mechanical Final Inspections. Address sign must be installed before occupancy permit is issued.  
Building Inspector/ Bob Ellick 616-696-1718 Ext: 11**
- B. Electrical Inspections: Initial inspection after service is installed. Service will be connected by the power company until inspection is passed. Rough In inspection before any insulation is installed. Final inspection after all fixtures are installed.  
Electric Inspector: Pat Huffman 616-696-7741**
- C. Plumbing Inspections: Initial inspection is made upon completion of the rough-in. (Underground) Final inspection after all fixtures are installed.  
Plumbing Inspector: Dave Cooley 616-447-0878**
- D. Mechanical Inspections: Initial inspection is made upon completion of the Rough In. Final inspection after all appliances are installed.  
Mechanical Inspector: Dave Cooley 616-447-0878**