

**SOLON TOWNSHIP
PARK COMMITTEE
MONTHLY MEETING**

15185 Algoma Avenue, Cedar Springs, Michigan
616-696-1718

Minutes
SEPTEMBER 26,2017

CALL TO ORDER: Meeting called to order at 4:30 by Chair

Members Present: Shelly Aardema, Mary Lou Poulsen, Annette Ellick, Hal Babcock, Tony Owen, New member: Shelly Hilbert

Members Absent: Dan Davis

Approval of Agenda:

MOTION: “approve corrected agenda” made by Owen, second by Babcock
Motion carried by voice vote

Approval of August minutes:

MOTION: “Approve August minutes” made by Ellick, second by Aardema
Motion carried by voice vote

Public Comment: No oral or written comments made.

Business:

- Old business, benches, and signs.
Benches and signs are being worked on. Gazebo floor is almost finished.
- Schedule volunteers for Red Flannel October 7th
Committee discussion schedule 10 am to 3 pm. Chair will maintain list of who will work 2-hour shifts. If anyone else can come down and help please do so.
Table will be inside of Library.
- Flyers or handouts-What needs to go on them, what size?
Committee selected a postcard size handout with information on park and Bootacular on 21 October

MOTION: “Approve special T-Shirt pricing for Red Flannel Festival of \$5.00 for kids, \$8.00 for Adults” made by Owen, second by Babcock
Motion carried by voice vote.

- Fall-fest Bootacular-October 21st
 - Time: 2 to 4 pm at the Township hall. Room already reserved

- Volunteers: Committee members discussed availability and possible outside volunteers
- Flyers: Handouts will be made for Red Flannel festival and a trifold will be made to place in various business locations. Costumes are encouraged. Several games will be played during fundraiser/
- Needs: Committee discussed various needs including cloths donations, and other donations of wood etc. Chair will maintain listing of various needs discussed and will let committee know before fundraiser what is still needed.

Discussion:

Babcock informed Committee the Township Board had approved money for Bootacular. Friends of Solon Market had also approved funds for Bootacular.

Babcock presented sample layout for restroom of park. Committee discussed layout and placement in Park. Will be placed on next month's agenda for possible action. Health department will have to approve septic.

ADJOURNMENT:

MOTION: "Adjourn meeting" made by Owen, second by Aardema
Motion carried by voice vote
Meeting ended at 5:34 pm

NEXT MEETNG: October 24, 2017 @ 4:30pm at Township Hall
Submitted by Secretary Owen: _____
Approved by Committee on: _____