

# SOLON TOWNSHIP STAFF MEETING MINUTES December 6, 2017

15185 Algoma Avenue  
Cedar Springs, MI 49319  
616-696-1718

**CALL TO ORDER at 10:00 am** by Supervisor

**Present:** Ellick, Gunnell, Gerhardt, Hoskins, Poulsen, J. Austin, Doane, Drake

**Absent:** none

## Departmental Activities

- Assessing – PP statements, permits caught up. Equalization study similar to last year – not many sales to work with. Board of Review meeting next Tuesday.
- Building – 66 lines this month – approx. 20 more than normal. Some problems with natural gas mechanical inspections done without permits. Joe leaving for FL Dec 15.
- Zoning – Working on several issues - one violator has not followed court's decision requirement. Problems with some developments not following written plans – such as timely septic system pumping. Could cause larger problems down the road - Jerry following up.
- Fire Department – ACCD on truck, personnel have been trained and ready to go. Chief Drake prepared letter of appreciation to Firehouse Subs. SFD has considered using excess funds collected for jump bags, high visibility coats, CPR mannequin, AEDs.  
Chief is gathering more information on electrical service required for DNR breathing apparatus compressor. Estimates \$3,500 startup cost and \$500 annual cost.  
Awaiting Engineer stamp of approval for new tender – construction updates/pictures will be available as process continues.  
Received several new employment applications after newsletter went out.  
FF Hunt has agreed to represent FD personnel on Fire Committee.

## Topics of Discussion

- Olin Lakes property cleanup – moving forward.
- CDBG 2018 – application deadline moved up to Dec 15 – used to be Feb 27 each year. Only area Solon qualifies to use funds is in extreme Northwest corner of township.
- Motion by Ellick to accept resignation of FF Spencer, second by Poulsen, motion carried 5-0.
- Motion by Ellick to set 2018 meeting schedule as attached, second by Gunnell, motion carried 5-0.
- Motion by Ellick to designate 2018 Holiday for Township Office as attached, second by Gunnell, motion carried 4-1.
- Motion by Ellick to designate 2018 Holiday for fulltime firefighter as attached, second by Gerhardt, motion carried 4-1.
- Motion by Ellick to reappoint Al Myers and Rick Sevey to P.C. - term ending 12-31-2020, second by Hoskins, motion carried 5-0.
- Motion by Gerhardt to reappoint Brynadette Powell to ZBA - term ending 12-31-2020, second by Hoskins, motion carried 5-0.
- Motion by Hoskins to reappoint Vicky Babcock to Library Board - term ending 12-31-2020, second by Poulsen, motion carried 5-0.
- Motion by Ellick to appoint Jeff Mather, Curt Steinebach, Rick Vargo and Burt Drent to Fire Committee with terms ending 12-31-2018, and Fred Gunnell as Board Representative, second by Hoskins, motion carried 5-0.
- Still looking for CSA Parks & Rec member
- Supervisor getting information on snow fence for roof.
- Treasurer proposed Chapter One of Policy and Procedure Manual.
- Discussed PC recommendation of Med Mari ordinances. Will include on January Board Mtg agenda.

Items for the December Regular Township Board Meeting:

- \* Dispatch Agreement
- \* CDBG 2018

Adjourned 12:38pm.

NEXT MEETING January 3, 2018