

SOLON TOWNSHIP STAFF MEETING MINUTES March 7, 2018

15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER at 10:00 am by Clerk, turned over to Trustee Gunnell to moderate meeting.

Present: Gunnell, Gerhardt, Hoskins, Poulsen, Doane, Paige

Absent: Ellick, J. Austin

Guest: J. Bitely

Departmental Activities

- Assessing – Board of Review meets next week. Will go the County to finalize 2018 Roll . Start of the yearly cycle for Assessing - rolling over data base, splits, couple of Sections to re-appraise. Then commercial and industrial, probably less than 100 in township. State likes re-appraisals done every 5 years (not mandated). The last of ours to be updated are 10 years old. All will include sketches and measurements now. Question whether even sheds need to be included in appraisal – they may be more temporary, but will be sold with property, so yes. All records have been transferred to computer system from old card system.
- Building – no report. Mr. Bitely was present and mentioned Harmony Farms is good to go now – has submitted septic pumping information and Boards are in place. He felt Health Dept should be more involved in the pumping issue than the township. Stated other associations are also not following through. Mr. Bitely is also concerned about the Master Plan “cloud” map (Future Use Map). Feels should follow property lines.
- Zoning – heading back to court March 21 on Auto Repair issue. Will cite Development for septic pumping issue unless they send proof as requested. Owner on RV Drive would like to open business that would be Light Industrial. The properties are zoned Highway Commercial. Another parcel there is currently non-compliant because is actually Light Industrial, too. Would Board give input on rezoning entire street LI instead of HC? (Board members present responded it would seem logical for at least the back parcels to be LI – abutting properties are already.)
Master Plan and Resolutions for AR1 & AR2 should be ready for board to act on now. Catholic Church and Agritourism plans have been approved by PC with changes.
- Fire Department – Discussed ISO rating, Tender status, Lot Lighting request, Cordless lights request, winter coat purchase, Jump Bag selection, Breathing Air compressor positioned and hooked up to generator, operation will be checked today, BAS will service and test sample. **Poulsen made motion to approve request for Fire Inspector training mileage payment, failed for lack of support.**

Topics of Discussion

- Postponed discussion on outside electrical outlet until Supervisor returns.
- **Motion by Gerhardt to authorize acceptance of Auditor Engagement Letter, second by Poulsen, motion passed 4-0.**
- Radar speed sign - quotes from \$2900-\$4200. Hoskins: Algoma Twp, Tyrone Twp expressed interest in sharing sign. Mr. Bitely commented private road owners may also be interested in renting a sign. Cedarfield resident was interested per Gunnell.
- Albrecht/21 Mile Road project on hold – Community Development requiring work Road Commission is not willing to do. Supervisor has reached out – no commitment from C.D. to fund yet.

- Electrical Inspector pay process – Board members agreed policy needs to be put in place that is uniform for entire building department. New Electrical Inspector is paid 80% of monthly permit fees collections as of today. Need to address re-inspection procedure/payment.
- Shared information to consider for Safety glass/window at reception counter.
- Shared information from cleaning service that replaces mats and mops on pre-determined schedule.
- **Motion by Poulsen to adopt Resolution approving a temporary moratorium on applications for building permits, land divisions and certain zoning reviews with respect to certain uses in the AR- Agricultural Residential district within the township, Second by Hoskins, Roll Call vote resulted as follows: Gunnell-Y, Hoskins-Y, Poulsen-Y, Gerhardt-Y, motion carried 4-0.**

Public Comment

- Mr. Bitely suggested, for simplicity sake and to reduce chances of conflict, that the property on 19 Mile Road, site of previously approved Ashton Meadows development plan, not be rezoned as shown on the new Future Use Map. They consider the project started and want to work with us to complete and ask the township to consider straight property line to not affect Ashton Meadows property. He wonders why the township would not use a map that follows property lines.
Mr. Bitely also stated he was previously told by township zoning personnel that the Future Use Map the Planning Commission approved was not laid out the way the map we have today is, and that the township zoning personnel would be shocked to see the current map.

Items for the December Regular Township Board Meeting:

- * Radar Speed sign purchase – old business
- * Master Plan
- * AR-1, AR-2 ordinance amendment
- * Agritourism ordinance amendment
- * 2018-19 Budget Public Hearing
- * KCRC Work Order on 21 Mile west of Albrecht
- * Procedure to update Zoning Ordinance and General Ordinance Books
- * Request for Lot lighting at FD – \$1610
- * Request for cordless lighting for FD apparatus - \$3199.80
- * Millage request from Park Committee member

Adjourned 12:55 pm.

NEXT MEETING April 10, 2018