

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes
May 1, 2019

CALL TO ORDER 10:00 A.M.

Present: Gunnell, Hoskins, Ellick, Gerhardt, Poulsen, Drake, J. Austin, Doane

Absent: none

Guest: Dustin Drabek, Decker Agency

Departmental Activities

- Assessing – Fieldwork Section 6, Pictometry usefulness, additional residential study showing 6%, land revalue every other year – going up, .9928 factor for millage will reduce tax a little but increased values will keep total up.
- Building – couple of houses, many new pads at Cedarfield cause lot of lines but little fees, new computer system cutting down on written work with more tweaks coming.
- Zoning – very busy with PC and regular workload.
- Fire Department – Congrats to members who passed FF academy recently; lots of discussion on generator for outer building (Supervisor & board can arrange for it so Chief won't have to take time dealing with it); 2 current FFs enrolled in MFR, Kopp will be also if hired; State has not picked up old tender; May be able to use excess SCBA grant funds for fit tester purchased with other departments; Considering pros and cons of switching software used in emergency reporting – Cloud-based so will allow multi-users & work from home, Nemesis compliant for patient care reporting, auto-feed from CAD; Station clean-up in process; Inquired about FOIA process – has had requests re: hazardous materials used at certain addresses - (answer: need to send to Clerk's office. If hazardous questions do not mention FOIA, refer to DEQ because they take care of that info).

Business/Topics of Discussion:

- Dustin Drabek, Decker Agency, explained appraisal and recommendations
- Delinquent Escrow Accounts – Supervisor will send letters to collect balances over a year old, Kotlarz and Purple Haze, and if not paid, refer to attorney; and will discuss Trent Ridge delinquency with attorney.
- FD Candidate Kopp – Motion by Ellick to hire candidate Kopp and send to MFR training, second by Gerhardt, motion carried 5 – 0.
- Hay field bids – no bids received after 2 weekly advertisements in the Post. Motion by Poulsen to trade hay to Ellick for: oversight of Velzy Park restroom build, supply

- general contractor, inspection, arrangement of block layers & electricians, (Van's Plumbing has previously offered plumbing for free), Don Hamblin's equipment for excavation required for blocks, etc., seconded by Gunnell, motion carried 5-0.
- Park Electrical service – discussed a couple of options. Waiting for electrician info.
 - Treasurer presented ACH Policy for Tax Account
 - Discussed newsletter information
 - Treasurer presented 6 pages of Board & Administrative for Board to consider.
 - Discussed sludge, sewage knifing at a couple of areas of the township – can township ban by ordinance? Supervisor will follow up.
 - Discussed MTA training for Planning and Zoning. Supervisor will talk to attorney to see if a training can be conducted at the Hall for both groups and Board to attend.

Items for the Regular Township Board Meeting:

- NFPA exams - \$5,670
- Increase in values for P&L coverage
- KCI postage cost for summer tax bills - \$1091.55
- Park cement slab removal - \$1700
- Transfer from G.F. to Fire Operating Fund as budgeted
- Construction Board of Appeals
- Park Representative needed
- Water/Sewer for township property on Algoma north of 19 Mile

ADJOURNMENT –2:15p.m Motion made by Gerhardt, seconded by Hoskins. Motion Carried.

NEXT MEETING June 5, 2019