

# **SOLON TOWNSHIP**

## **Monthly Staff Meeting**

Solon Township Hall  
15185 Algoma Avenue  
Cedar Springs, MI 49319  
616-696-1718

Minutes  
June 5, 2019

### **CALL TO ORDER 10:10 A.M.**

**Present:** Gunnell, Hoskins, Ellick, Poulsen, Paige, J. Austin, Doane

**Absent:** Gerhardt

Guest: Sara Thornton, Township CSAP&R representative

### Departmental Activities

- Assessing – Completing a couple of splits before upcoming tax roll ready for tax bills to go out. Fieldwork assistant will start on 17<sup>th</sup> and be done to send out information by July 4<sup>th</sup> to be ready for Board of Review July 16.
- Building – report .
- Zoning – work on application that resulted in lawsuit taking up time that otherwise would be spent on complaint enforcement. Judge ruled against plaintiff and suggested plaintiff get paperwork in order and submitted so Planning Commission can review it. Expecting it for June P.C. meeting. Hope to have time freed up for enforcement this month.
- Fire Department – Physicals coming up. All firefighters requiring them have signed up for on-site truck. Yearly inspection service on fleet will be a little cheaper this year because of new truck. Three recent hires and more on the horizon. Discussed future fleet needs. Capital Fund depleted after new truck purchase this year, but building up again. Go-Pro will be on site to quote proposal for generator for 2<sup>nd</sup> building. Has Chief listed the Township pumper for sale yet - Dep Chief wasn't sure.

### Business/Topics of Discussion:

- Nothing new on Construction Board of Appeals yet
- Delinquent Escrow Accounts – letters have gone out to the 3 accounts. If no response by July 3, will involve attorney.
- Zoning Board of Appeals Bylaws draft was handed out for all Trustees to go through. Will discuss again at July staff meeting.
- **Motion made by Ellick to hire FF candidate Charles Dobbs, second by Gunnell, motion carried 4-0.**
- Draft of newsletter to go with tax bills discussed and suggestions will be given to treasurer.
- Chapter 2 of Policies and Procedures to update Twp Manual handed out.

- Road Commission projects discussed, including 16 Mile, Division, 21 Mile/Albrecht.
- Discussion on Cedar Springs Area Parks & Rec/North Kent Community Enrichment. Payment was made as budgeted and as agreement stated, but have received word from director and from Park Board's meetings that if the organization is to survive, more money will be needed. Mr. Gunnell attended Monday's meeting and Solon's representative Sara Thornton also shared information. Discussion centered on possible need of extreme scale back on programs and/or splitting off and each controlling their separate jurisdictional areas.
- Received further complaints about near-reckless driving of fire fighter. Supervisor to discuss with Fire Chief.
- Received complaint that the Memorial Day service at the cemetery began about 15 minutes earlier than scheduled so people missed most of it. Will ask American Legion about keeping to the schedule or possibly changing newspaper notices next year if necessary.

Items for the Regular Township Board Meeting:

- Maintenance & Pump Testing
- Target Solutions renewal
- Division Road repair – 20 loads of limestone - \$20,350 - Twp portion of cost.

ADJOURNMENT –12:26p.m Motion made by Gunnell, seconded by Poulsen. Motion Carried.

NEXT MEETING July 3, 2019