

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes January 8, 2020

CALL TO ORDER 10:05 A.M.

Present: Gunnell, Hoskins, Ellick, Gerhardt, Poulsen, Doane, Drake

Departmental Activities

- Assessing –Wrapping up 2020 meeting/notifications/setup information to publish in Feb. Working on 9 permit inspections today. Notices go out mid-Feb before deadline for Board of Review. Veteran letters out. New Assessing Act procedure changes are being worked out.
- Building – written report.
- Zoning – Still very busy. Many complaints on 22Mile & Algoma property – heading to court Jan 28. 4 tickets issued with some cleanup done.
- Fire Department – Ice rescue will be included on monthly report. 3 candidates for Lt. position. Consumer Energy is preparing proposal for LED lighting throughout Fire station. Chief addressing participation of 2 firefighters by email. Chief and Trustee Hoskins met with a firefighter who is considering resignation. Chief Drake has been in contact with BFIS to compare AD&D insurance policy benefits – will meet with township to share details – County Fire Commission may also consider group policy. New truck work was on warranty except mounting tray addition.
Discussed Fire Investigation status of Deputy Chief – Chief Drake stated disappointment in board’s directive that investigations outside Solon jurisdiction be done on the investigator’s time and with no Solon Township authority. Board did not direct participation in the training, and approved reimbursement after-the-fact and only by a small margin. Board members reminded the chief that from the start, discussion included the investigations being done on Dpty Chief’s time, but seems details of the request have now changed. Another consideration is that the Deputy Chief is our only fulltime responder so do not want to add more hours to his duties, possibly that would have affected the decision to reimburse the training costs. Chief asked about an additional paid Holiday for July 4th which is on a Saturday in 2020 and noticed agenda includes a proposal for personnel policy change. (M/S/C later in meeting to add verbiage to policy for minimum number of paid Holidays each year – 2020 would include 1 floating holiday to meet minimum of 8 for full-time personnel).

Business/Topics of Discussion:

- Security Cameras – 1 camera is non-functional, rest are up and running.
- Fire Truck listing – leave as is.
- Engine 2 brake repair – Chief to get second quote – (ProAutomotive?)
- **Motion** was made by Gunnell to transfer \$5,000 to Historical Museum, \$200,000 to Street Fund, and \$20,000 to Fire Capital Fund as budgeted, second by Hoskins, **motion carried 5-0.**
- **Motion** by Poulsen to approve change to Personnel Policy to add a minimum number of paid Holidays each calendar year for part-time employees working at least 24 hours per week (5 days) and full time employees (8 days), second by Gunnell, **motion carried 5-0.**

- Discussed rental properties and principal residence property tax exemptions (14 days per IRS); short-term rentals; tracking rentals; ordinance needs; safety issues concerning rentals.

Items for the Regular Township Board Meeting:

- Brake Repair Engine 2 - \$2,868.56
- Organizational Chart update

ADJOURNMENT Motion made by Poulsen, seconded by Gunnell. Motion Carried.

NEXT MEETING February 11, 2020