



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Special Meeting of the Solon Township Board of Trustees
April 15, 2020 @ 9:00a.m.**

Meeting called to Order by Supervisor Ellick @ 9:05a.m.

Members Present: Robert Ellick, Mark Hoskins, Mary Lou Poulsen, Fred Gunnell, Arthur Gerhardt

Members Absent: None

Also Present: Dorothy Willoughby

Pledge of Allegiance and Invocation

Public Comment on Agenda Items – non.

Approve Agenda

A motion was made by Gunnell to approve agenda with the addition of Fire Department breathing SCBA testing quote, and Resignation of Mary Lou Poulson as Clerk, second by Gerhardt. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Ellick to approve consent agenda, second by Gunnell. The motion carried 5-0.

- a. Approve minutes from Regular Board/Budget Meeting – March 26, 2020
- b. Approve Bill List
- c. Clerk's Rev/Exp Report & Balance Sheets

Old Business - No old business

New Business

- **Review FD Self Contained Breathing Apparatus (SCBA) Quote**

A motion was made by Hoskins to approve up to \$3000 for the SCBA for the Fire Department, second by Gunnell. Motion carried 5-0.

- **Review Closed bids for lawn care**

One bid was submitted for lawncare from Ed Imbault for \$9000.00 with an additional \$400 for fall clean up. Imbault isn't usually here for fall clean up.

A motion was made by Poulsen to accept bid from Imbault for \$9000.00 (without fall clean up), second by Ellick.

Motion carried 5-0.

- **Discuss payroll for hourly workers during COVID-19**

Discussed that hourly workers should be paid for their regularly scheduled hours during COVID-19 office closure until next Board Meeting.

A motion was made by Poulsen to authorize payment to hourly workers for regularly scheduled hours during office closure until next Board Meeting, second by Gunnell. Motion carried 5-0.

- **Discuss closing of Community Room for May due to COVID-19**

A motion was made by Ellick to cancel Community Room Rentals through May 12, second by Gunnell. Motion carried 5-0.

- **Review upcoming Staff & board Meeting Dates and adjust if needed.**

A motion was made by Ellick to cancel April 21 Board Meeting and leave May schedule as planned, second by Poulsen. Motion carried 5-0.

- **Resignation of Mary Lou Poulsen as Township Clerk**

A motion was made by Ellick to accept Mary Lou Poulsen's resignation as Township Clerk, second by Gunnell. Motion carried 5-0.

- **Appointment of Dorothy Willoughby as New Township Clerk**

A motion was made by Ellick to appoint Dorothy Willoughby as New Township Clerk, second by Hoskins. Motion carried 4-0 with Poulsen abstaining.

Discussion Items

Poulsen mentioned the Park Committee agreement Bylaws state that a board member be present on the Committee. With her no longer being on the board, a new board member should join. Until then, Deputy Clerk will keep the Board informed.

Correspondence

Trustee Gunnell: nothing.

Trustee Hoskins: nothing.

Treasurer: Asked about status on property for sale on Algoma Ave. Request was sent to Court but things are now backlogged due to COVID-19.

Clerk: nothing

Supervisor: Regarding Fosberg property, hoping to get a stop work order from the Court today from Judge Smolenski. Building permits are non-existent, zoning still busy. Discussed Regulatory Ordinance and how its only good for public places but doesn't address private property. Ellick will look into and get with Attorney.

Motion to adjourn by Ellick, second by Gunnell. **Meeting adjourned @ 9:50 a.m.**

Special Board Meeting
April 15, 2020

NEXT MEETING: May 12, 2020.

Submitted by: Dorothy Willoughby, Clerk Assistant