



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
October 6, 2015 @ 7:30p.m.**

**Meeting called to Order by Supervisor Ellick at 7:30 pm.**

**Members Present:** Robert Ellick, Fred Gunnell, Arthur Gerhardt, Mark Hoskins, Mary Lou Poulsen

**Members Absent:** none

**Pledge of Allegiance**

**Public Comment on Agenda Items - none**

**Approve Agenda**

A motion was made by Mr. Gunnell to approve agenda, seconded by Mr. Gerhardt. The motion carried 5-0.

**Approve Consent Agenda**

A motion was made by Mr. Hoskins to approve consent agenda, seconded by Ms. Poulsen. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of September 8, 2015.
- b. Approve minutes from staff meeting of September 30, 2015.
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Treasurer's Report
- f. Fire Chief's Statistics Report
- g. Building Inspector's Report

**6. Committee Reports**

- \* **Cedar Springs Public Library** – Donna Clark reported.
- \* **Cedar Springs Area Parks and Rec.** – none
- \* **Solon Market** – V. Babcock reported on committee's discussion to change next year's market schedule to one event per month.
- \* **Solon Park Planning Committee** – minutes shared. Next meeting October 20 @ 4:30.
- \* **Fire Committee** – Member Gunnell reported on training and picnic events.

**7. Old Business - none**

**8. New Business**

- \* **Assessor - Excel version 2013 update, approx \$300**

A motion was made by Mr. Ellick to authorize funds to purchase Excel version 2013 for assessor, seconded by Mr. Gunnell. The motion carried 5 - 0.

\* **Rockford Ambulance buy/sell agreement**

A motion was made by Mr. Gunnell to accept offer as written, no support offered.  
A motion was made by Mr. Hoskins to counter offer decreasing acreage to 169.03' x 260', approximately 1 acre, to improve possibility of future work necessary for slope, seconded by Mr. Gunnell. The motion carried 5 - 0.

\* **Advice from Planner**

A motion was made by Mr. Ellick to authorize up to \$1,000 for Planner Robert Toland to look over Township Ordinance & attend PC meeting, seconded by Mr. Gunnell. The motion carried 5 - 0.

\* **Policy Manual rewrite**

A motion was made by Ms. Poulsen to authorize \$25/hour up to \$750 to reorganize the Policy Manual, seconded by Mr. Ellick. Mr. Ellick has spoken with Tony Owen for this work. Mr. Owen is a retiree with a Masters degree in Administration, is on the Library Board and has done this work for other organizations. The motion carried 5 - 0.

\* **Budget Amendment**

A motion was made by Mr. Ellick to accept amendment as proposed (see attached), seconded by Mr. Gerhardt. The motion carried 5 - 0.

\* **Snowplow Bids**

A motion was made by Mr. Ellick to accept the bid of Marty's Construction Services in the amount of \$5,050 for winter 2015/2016 snow plowing, seconded by Ms. Poulsen. The motion carried 5 - 0.

\* **Charter Communications, Time Warner Cable and Bright House Networks letter of support**

A motion was made by Mr. Hoskins to send letter of support as written, seconded by Mr. Gunnell. The motion carried 5 - 0.

9. **Discussion Items** - none

10. **Correspondence**

**Trustees:**

**Mr. Gunnell:** MTA Executive Board has decreased meetings to once per year.

**Mr. Hoskins:** Appreciation of Fire Chief's report of letter of thanks from firefighter Wetter regarding township funding RICO training.

**Treasurer** - He has created a report that he'll share monthly with the board that summarizes the monthly Revenue and Expenditure report.

**Clerk** - none

**Supervisor** – Still waiting to hear back on the cemetery land offer the township made in July, 2015. We may get complaint calls on construction work performed on Trenton Avenue – the KC Road Commission will be fixing the problems.

**Additional public comments:** none.

**Adjourn:** A motion was made by Mr. Gerhardt to adjourn, seconded by Mr. Hoskins.  
Meeting Adjourned at 8:32 pm.

**Submitted by:** Mary Lou Poulsen, Solon Township Clerk