



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
December 8, 2015 @ 7:30p.m.**

**Meeting called to Order by Supervisor Ellick at 7:30 pm.**

**Members Present:** Robert Ellick, Fred Gunnell, Arthur Gerhardt, Mark Hoskins

**Members Absent:** Mary Lou Poulsen

**Pledge of Allegiance**

**Public Comment on Agenda Items - none**

**Approve Agenda**

A motion was made by Mr. Gerhardt to approve agenda, seconded by Mr. Gunnell. The motion carried 4-0.

**Approve Consent Agenda**

A motion was made by Mr. Hoskins to approve consent agenda, seconded by Mr. Gunnell. The motion carried 4-0.

- a. Approve minutes from Regular Board Meeting of November 10, 2015.
- b. Approve minutes from staff meeting of December 2, 2015.
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Treasurer's Report
- f. Fire Chief's Statistics Report
- g. Building Inspector's Report

**6. Committee Reports**

- \* **Cedar Springs Public Library** – minutes.
- \* **Cedar Springs Area Parks and Rec.** – none
- \* **Solon Market**
- \* **Solon Park Planning Committee** – next meeting December 15 @ 4:30.
- \* **Fire Committee** – none

**7. Old Business - none**

**8. New Business**

- \* **Resignation of Firefighter Hays**

A motion was made by Mr. Ellick to accept resignation, seconded by Mr. Gunnell. The motion carried 4 - 0.

\* **Designate 2016 Holiday schedule for township office**

A motion was made by Mr. Ellick to close the office on the following 2016 holidays: Memorial Day, Monday, May 30; Independence Day, Monday, July 4; Labor Day, Monday, September 5; seconded by Mr. Hoskins. The motion carried 4 - 0.

\* **Designate 2016 Holiday schedule for fulltime/daytime firefighter**

A motion was made by Mr. Ellick to designate New Years Day 2016 as a Holiday and table the rest until the January board meeting, seconded by Mr. Gerhardt. The motion carried 4 - 0.

\* **Approve 2016 Township meeting schedule**

A motion was made by Mr. Ellick to accept 2016 meeting schedule as presented (attached); seconded by Mr. Hoskins. The motion carried 4 - 0.

\* **Set 2016 CDBG public hearing date**

A motion was made by Mr. Ellick to set public hearing date for Tuesday, January 12<sup>th</sup> at 7:30pm at regular Board meeting; seconded by Mr. Gerhardt. The motion carried 4 - 0.

\* **Authorize funds to print assessment - \$1,524.78**

A motion was made by Mr. Gerhardt to accept up to \$1,530 to print assessments, seconded by Mr. Ellick. The motion carried 4 - 0.

\* **Appointment to Zoning Board of Appeals – 1 member and 1 Twp Board member**

A motion was made by Mr. Ellick to appoint Mr. Hoskins to the Zoning Board of Appeals, seconded by Mr. Gunnell. The motion carried 4 - 0.  
No other appointment was made at this time.

\* **Appointment to Library Committee – 1 member**

A motion was made by Mr. Ellick to appoint Tony Owen to the Library Board, seconded by Mr. Gunnell. The motion carried 4 - 0.

\* **Appointments to Fire Committee**

A motion was made by Mr. Ellick to appoint Jeff Mather to the Fire Committee, seconded by Mr. Gerhardt. The motion carried 4 - 0.

A motion was made by Mr. Ellick to appoint Curt Steinbach to the Fire Committee, seconded by Mr. Gerhardt. The motion carried 4 - 0.

A motion was made by Mr. Ellick to appoint Don Hamblin to the Fire Committee, seconded by Mr. Gerhardt. The motion carried 4 - 0.

A motion was made by Mr. Ellick to appoint Burt Drent to the Fire Committee, seconded by Mr. Gerhardt. The motion carried 4 - 0.

9. **Discussion Items** – Purchase Administrative Assistant new computer \$600 with office 2016, \$200. A motion was made by Mr. Gunnell to purchase, seconded by Mr. Hoskins. The motion carried 4 – 0.  
Purchase the Clerk a new computer \$700 with office 2016, \$200. A motion was made by Mr. Hoskins to purchase, seconded by Mr. Gunnell. The motion carried 4 – 0.

10. **Correspondence**

**Trustees:**

**Mr. Gunnell:** nothing.

**Mr. Hoskins:** nothing.

**Treasurer** - Tax season.

**Clerk** - absent

**Supervisor** – trees.

**Additional public comments:** Brian Drummond introduced “Cheap Buys Thrift Shop” planning to go in at 104 17 Mile Road.

**Adjourn:** A motion was made by Mr. Gunnell to adjourn, support by Mr. Gerhardt. Motion carried 4 – 0. Meeting Adjourned at 8:21 pm.

**Submitted by:** Robert Ellick, Solon Township Supervisor

## SOLON TOWNSHIP 2016 SCHEDULE

### TOWNSHIP BOARD MEETINGS

All meetings are held in the Solon Township Hall on the 2<sup>nd</sup> Tuesday of each month at 7:30 P.M.

Unless otherwise specified.

Deadline to file to be included on the agenda-Wednesday of the week prior to each meeting.

Tuesday, January 12

Tuesday, February 9

Tuesday, March 8

Tuesday, April 12

Tuesday, May 10

Tuesday, June 14

Tuesday July 12

Tuesday August 9

Tuesday September 13

Tuesday October 11

Tuesday November 8

Tuesday December 13

SOLON TOWNSHIP STAFF MEETING ARE HELD THE FIRST WEDNESDAY OF EACH MONTH AT 10:00AM AT THE TOWNSHIP HALL UNLESS OTHERWISE SPECIFIED

### PLANNING COMMISSION MEETINGS

All meetings are held in the Solon Township Hall on the 4<sup>th</sup> Wednesday of each month at 7:30 P.M.

(If needed) Unless otherwise specified.

Applications for re-zoning, site plan review & PUD must be filed 30 days in advance.

Applications for special land use must be filed 30 days in advance

Wednesday, January 27

Wednesday, February 24

Wednesday, March 23

Wednesday, April 27

Wednesday, May 25

Wednesday, June 22

Wednesday, July 27

Wednesday, August 24

Wednesday, September 28

Wednesday, October 26

Wednesday, November 16\*\*\*\*

Wednesday, December 28

### ZONING BOARD OF APPEALS MEETINGS

All meetings are held in the Solon Township Hall on the 3<sup>rd</sup> Wednesday of the month at 7:30 P.M.

(If needed), unless otherwise specified.

Applications must be filed 30 days in advance.

Wednesday, January 20

Wednesday, February 17

Wednesday, March 16

Wednesday, April 20

Wednesday, May 18

Wednesday, June 15

\*\*\*\* Schedule changed due to holiday

\*\*\*\*Schedule changed due to holiday

Wednesday, July 20

Wednesday, August 17

Wednesday, September 21

Wednesday, October 19

Wednesday, November 30\*\*\*\*

Wednesday, December 21