



Solon Township Hall  
15185 Algoma Avenue NE  
Cedar Springs MI 49319  
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees  
February 13, 2018 @ 7:30p.m.**

**Meeting called to Order by Supervisor Ellick at 7:30pm.**

**Members Present:** Robert Ellick, Arthur Gerhardt, Mark Hoskins, Mary Lou Poulsen, Fred Gunnell

**Members Absent:** none

**Pledge of Allegiance & Invocation**

**Public Comment on Agenda Items** – none

**Approve Agenda**

A motion was made by Poulsen to approve agenda, seconded by Gerhardt. The motion carried 5-0.

**Approve Consent Agenda**

A motion was made by Poulsen to approve consent agenda, seconded by Gunnell.

The motion carried 5-0.

- a. Approve minutes from January 9, 2018 Regular Board Meeting
- b. Approve Bill List
- c. Clerk's Rev/Exp Report & Balance Sheets
- d. Treasurer's Report
- e. Building Inspector's Report
- f. Fire Chief's Statistics Report

**Committee Reports**

- \* Cedar Springs Public Library
- \* Cedar Springs Area Parks and Rec.
- \* Solon Market
- \* Solon Park Planning Committee – Hal Babcock reported on fundraiser Dinner
- \* Fire Committee

**Old Business**

- None

**New Business**

- **Completion of Streets Ordinance recommended by P.C.**

A motion was made by Ellick to approve Zoning Ordinance Amendment requiring completion of streets on developments before release, seconded by Poulsen. On a Roll Call Vote: Poulsen-Y; Ellick-Y; Gerhardt-Y; Hoskins-Y, Gunnell-Y. The motion carried 5-0.

- **MFR training, Kolenda - \$530**

A motion was made by Gunnell to approve MFR training expenditure of \$530 for FF Kolenda, second by Ellick. Motion carried 5-0.

- **FF Candidate Elias**

A motion was made by Hoskins to approve hiring Jason Elias to Fire Department, second by Gunnell. Motion carried 5-0.

- **MFR training, Elias, dependent on motion above - \$530**

A motion was made by Ellick to approve MFR training expenditure of \$530 for FF Elias, second by Gunnell. Motion carried 5-0.

- **Twp Hall office & entry/restrooms cleaning quote - \$587.50**

A motion was made by Ellick to approve quote to clean floors, second by Gerhardt. Motion carried 5-0.

- **AED purchase for Township Hall - \$1,772**

A motion was made by Ellick to approve purchase of AED, second by Hoskins. Motion carried 5-0.

- **Firefighter candidate Justin Blalock**

A motion was made by Ellick to approve hiring Justin Blalock to Fire Department, second by Hoskins. Motion carried 5-0.

- **Phone Stipend policy for Supervisor, Fire Chief and Dep. Fire Chief**

A motion was made by Hoskins to approve Phone Stipend Policy & reimburse Supervisor, Fire Chief and Deputy Fire Chief in the amount of \$25/month for personal phone, second by Gerhardt. Motion carried 5-0

- **Disbursement of Historical Society budgeted support of \$5,000**

A motion was made by Poulsen to approve disbursement of budgeted support of Historical Society in the amount of \$5,000, second by Gunnell. Motion carried 5-0.

- **Electrical Inspector Appointment**

A motion was made by Ellick to appoint Colt Jacobs as Township Electrical Inspector, second by Gunnell. Motion carried 5-0

- **Budget amendment**

A motion was made by Ellick to approve amendment as follows, second by Gerhardt. Motion carried 5-0.

<u>GL #</u>	<u>DESCRIPTION</u>	<u>DR</u>	<u>CR</u>
101-000-402.000	Curr.RealProp.Tax	\$3,700.00	
101-000-447.000	Tax Admn. Fee	\$5,400.00	
101-000-608.000	Building Permits	\$4,000.00	
101-000-610.000	Mechanical Permits	\$3,000.00	

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101-000-619.000	ELECTIONS		\$1,000.00
101-000-620.000	Land Division Fee	\$500.00	
101-000-649.000	GENERAL ORD. BOOKS	\$250.00	
101-000-680.000	SPECIAL ASSESSMENT PRINCIPAL	\$1,500.00	
101-103-730.000	Education	\$400.00	
101-103-873.000	Travel	\$100.00	
101-215-701.000	Salaries & Wages		\$720.00
101-215-730.000	Education	\$200.00	
101-215-732.000	Meals & Lodging	\$100.00	
101-215-904.000	Printing/Advertising	\$200.00	
101-253-702.000	Deputy/Asst. Wages	\$1,800.00	
101-262-727.000	Supplies & Expenses		\$900.00
101-262-830.000	School Elections	\$1,000.00	
101-265-702.000	Wages	\$1,900.00	
101-265-775.000	Repairs/Maint/Supp		\$1,100.00
101-265-807.000	CONTRACTED SERVICES	\$1,000.00	
101-265-970.000	Capital Outlay	\$1,000.00	
101-265-974.000	Land Improvements	\$1,000.00	
101-276-807.000	CONTRACTED SERVICES	\$370.00	
101-276-974.000	Land Improvements	\$2,475.00	
101-290-702.000	Wages-Receptionist	\$2,400.00	
101-290-727.000	Office Supp/Expenses		\$700.00
101-290-804.000	Prof. Fees-Other	\$5,000.00	
101-290-820.000	COMPUTER TECHNOLOGY	\$3,500.00	
101-290-980.000	Office Equip./Furnit		\$2,600.00
101-371-702.002	BUILDING ADMINISTRATOR WAGES		\$600.00
101-371-730.000	Education	\$1,000.00	
101-371-809.000	Electrical Insp. Fee		\$3,000.00
101-371-820.000	COMPUTER TECHNOLOGY		\$6,140.00
101-371-873.000	Travel		\$700.00
101-400-702.000	Wages		\$3,000.00
101-400-730.000	Education		\$150.00
101-400-803.000	Prof. Fees-Plng/Zon		\$14,000.00
101-400-904.000	Printing/Advertising		\$100.00
101-410-701.000	Wages	\$310.00	
101-410-730.000	Education	\$500.00	
101-411-701.000	Zoning Administrator		\$700.00
101-411-702.000	ZONING ENFORCEMENT	\$3,000.00	
101-411-801.000	PROFESSIONAL FEES - LEGAL		\$23,400.00
101-411-801.400	LEGAL FEES - BRADLEY		\$6,000.00
101-411-801.401	LEGAL FEES - HAWLEY		\$225.00
101-411-801.402	THARP		\$225.00
101-411-820.000	COMPUTER/PHONE TECHNOLOGY	\$1,000.00	
101-444-775.000	Repairs/Maint/Supp	\$8,400.00	
101-444-784.000	Snow,Ice,Dust Layer	\$6,000.00	
101-690-967.000	PROJECT COSTS - BLIGHT CLEANUP	\$1,700.00	
101-850-881.000	Spring Cleanup Week	\$2,700.00	
101-850-990.203	TRANSFER TO LOCAL STREET FUND		\$145.00
	JOURNAL TOTAL:	\$65,405.00	\$65,405.00

- **Breathing Air Compressor electric connection to generator – 3 quotes \$2,025 - \$3,910**

A motion was made by Hoskins to approve quote of \$2,025 for connection of Compressor to existing FD generator, second by Poulsen. Motion carried 5-0

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- **Building Dept fee schedule changes**

A motion was made by Poulsen to approve updated Building fee schedule, second by Hoskins. Motion carried 5-0.

**Radar Speed sign - \$3,200**

A motion was made and withdrawn by Gunnell to approve purchase of Radar Speed sign. Discussion & Agreement to address next month after obtaining more information regarding renting, sharing and more quotes.

**Township Front Office furniture - \$4,600**

A motion was made by Gunnell to approve purchase, second by Ellick. Motion carried 5-0.

**Discussion Items – none**

**Correspondence**

**Trustee Gunnell:** none

**Trustee Hoskins:** none

**Treasurer:** none

**Clerk:** none

**Supervisor:** Community Development request for more information on matching funds towards road improvements.

**Additional public comments:** C. Matulis pertaining to Catholic Church building plans.

A motion was made by Gunnell to adjourn, support by Hoskins, motion carried 5-0.

**Meeting adjourned @ 8:14 pm.**

NEXT MEETING: March 13, 2018