



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Meeting of the Solon Township Board of Trustees
May 10, 2021 @ 7:30 p.m.**

Meeting called to Order by Trustee Hoskins @ 7:30 p.m.

Members Present: Robert Ellick via Zoom (@ 7:50 p.m.), Mark Hoskins, Jon Stout, Dorothy Willoughby

Members Absent: Arthur Gerhardt

Also Present: Rich and Laura Hays, Vicki and Hal Babcock, Duane Gritters

Pledge of Allegiance and Invocation

Public Comment on Agenda Items –

Approve Agenda

A motion was made by Stout to approve agenda, seconded by Willoughby. The motion carried 3-0.

Approve Consent Agenda

A motion was made by Willoughby to approve consent agenda, seconded by Hoskins. The motion carried 3-0.

- a. Approve minutes from Board Meeting – April 12, 2021
- b. Approve Bill List
- c. Clerk's Rev/Exp Report & Balance Sheets
- d. Monthly FD Incident Report

Committee Reports

Cedar Springs Public Library: No update.

North Kent Community Enrichment: Nelson Township decided to back out of their contribution to NKCE which has put a financial burden on NKCE. They are asking that the remaining townships increase their support by another \$600 to make up for the deficit created when Nelson backed out. Jon Stout suggested they try raising funds by either holding a raffle or asking for corporate sponsors. Jamie is currently working on those. Representative Whalen is leaving the Board, as she moved to Nelson Township.

Old Business

- **New Township Building:** Nothing new to report. A rough sketch is still needed to move things forward.
- **Completed Cemetery Survey:** The Cemetery survey was completed. It shows the tree lines are crooked and that most of the trees are within the Township's Cemetery. The Board agreed when putting up a fence it would try and keep as many of the trees as possible. The surrounding neighbors are also asking that the trees remain.

New Business

- **FD Quote from Rockford Ambulance for gloves**

A motion was made by Willoughby to accept Rockford Ambulances quote for \$599.97 for gloves for Solon Fire Department, seconded by Stout. Motion Carried 3-0.

- **FD Quote from Bound Tree for AED battery**

A motion was made by Willoughby to purchase two AED batteries from Bound Tree in the amount of \$363.55 each, seconded by Stout. Motion carried 3-0.

- **FD Account Application for Bound Tree**

A motion was made by Hoskins, to fill out an account application for Bound Tree so the Fire Department can make purchases directly rather than going through Rockford Ambulance, seconded by Stout. Motion carried 4-0.

- **FD Target Solutions Annual Membership Invoice**

A motion was made by Willoughby to accept the Annual Membership fee for Target Solutions for \$2440.27, seconded by Hoskins. Motion carried 4-0.

- **FD Officers**

A motion was made by Stout to put Captain Gabrielse back in active duty effective May 10, 2021, seconded by Hoskins. Motion carried 3-0. Willoughby Abstained.

- **Fire Chief Salary**

A motion was made by Willoughby to increase the Chief Hays salary to \$9,064.00 annually, seconded by Stout. Motion carried 4-0.

- **Tradition Electric Quote for Velzy Restroom**

A motion was made by Willoughby to approve the quote from Tradition Electric for \$4055.00 to complete the interior wiring for the Velzy restroom, seconded by Hoskins. Motion carried 4-0.

- **Action Plumbing & Mechanical Invoice for Velzy Restroom**

A motion by Ellick to approve the quote from Action Plumbing & Mechanical for stainless steel fixtures, labor and material for the Velzy bathroom in the amount of \$12,009.00 seconded by Willoughby. Motion carried 4-0.

Some carpentry still needs to be done. Supervisor Ellick has a backup if we can't get the current contractor moving. Ellick will level the top soil for the playground equipment.

- **Kent County Road Commission 16 Mile Invoice**

A motion by Ellick to approve the invoice from Kent County Road Commission for work on 16 Mile in the amount of \$6,088.23, seconded by Willoughby. Motion carried 4-0.

- **ZBA Appointments for Hays and Batchelder**

Members Hays and Batchelder need to be replaced due to them being hired by the Township. The Township is still looking for replacements.

- **Addorio: Change to Office 365 for Emails**

A motion by Ellick to accept Addorio's suggestion to use Office 365 to host the townships emails due to the previous holder no longer hosting emails, seconded by Willoughby. Motion carried 4-0.

- **Literature evangelistic program of the Adventist Church**

Was asked to sign a form. Supervisor Ellick stated he does not sign anything for door to door sales from anyone.

Discussion Items:

Community Room was discussed and will continue to follow the current orders from the Michigan Department of Health and Human services.

The Board asked Chief Hays if he had any recommendations for changes for Officers at this time. Chief stated at this time, his only recommendation would be for Lieutenant Robinson to be appointed as a second Captain. Lieutenant Robinson is declining the opportunity at this time.

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Correspondence

Trustee Stout: Talked with a contractor to look at the secondary building at the Fire Department to see if anything can be done to improve the roof.

Trustee Hoskins: Thanked everyone for their thoughts and prayers during his sickness and recovery the past five weeks.

Treasurer: Absent.

Clerk: Asked the Supervisor to turn the water back on at the Cemetery when he's up to it.

Supervisor: None.

Additional public comments: Mr. Gritters said that they are checking to make sure that all appointed/elected officials have sworn the Oath of Office as required by law.

Motion to adjourn by Stout, seconded by Hoskins. Motion carried 4-0. **Meeting adjourned @ 8:25 p.m.**

NEXT MEETING: June 14, 2021.