



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Meeting of the Solon Township Board of Trustees
September 13, 2021 @ 7:30 p.m.**

Meeting called to Order by @ 7:30 p.m.

Members Present: Robert Ellick, Mark Hoskins, Dorothy Willoughby

Members Absent: Arthur Gerhardt, Jon Stout

Also Present: Rich and Laura Hays, Vicki and Hal Babcock,

Pledge of Allegiance and Invocation

Public Comment on Agenda Items – none.

Approve Agenda

A motion was made by Hoskins to approve agenda, seconded by Willoughby. The motion carried 3-0.

Approve Consent Agenda

A motion was made by Willoughby to approve consent agenda, seconded by Hoskins. The motion carried 3-0.

- a. Approve minutes from Board Meeting – August 9, 2021
- b. Approve minutes from Staff Meeting – September 1, 2021
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets

Committee Reports

Cedar Springs Public Library: No update.

North Kent Community Enrichment: No update.

Old Business none.

New Business

- **J-Star Abatement Resolution Agreement Amendment**

Resolution to Amend Resolution No. 21-10 to approve the Industrial Facilities Tax Exemption Certificate to also Personal Property (in addition to Real Property), subject to the provisions of Act 198, for a period of 12 years, commencing December 31, 2021 (or such date as determined by the State Tax

Commission), based upon applicable value as determined by the State Tax Commission.

A roll call vote following discussion resulted as follows: Mr. Ellick – Y ; Ms. Willoughby – Y ; Mr. Hoskins – Y; Mr. Gerhardt – Absent; Mr. Stout - Absent. Resolution adopted 3 - 0.

- **Charter Franchise Agreement**

A motion was made by Willoughby to approve acceptance of the Charter Franchise Agreement at 5%, seconded by Ellick. Motion carried 3-0.

- **2020-2021 Audit Engagement Letter**

A motion was made by Ellick to approve the engagement letter sent by the auditor Douglas Wohlberg, seconded by Hoskins. Motion carried 3-0.

- **KC Road Commission Invoice: 16 Mile**

A motion was made by Willoughby to approve invoice from Kent County Road Commission for work on 16 Mile Rd in the amount of \$74,002.23, seconded by Hoskins. Motion carried 3-0.

- **FD Roof Quote**

A motion was made by Willoughby to approve the roof quote from J. Leitz Construction for the replacement of the roof on building two at the Fire Department in the amount of \$6800.00, seconded by Hoskins. Motion carried 3-0.

- **FD B&B Invoice for Brush Unit**

A motion was made by Willoughby to approve invoice from B&B Fire for maintenance and repairs to the brush unit in the amount of \$500.18 seconded by Hoskins. Motion carried 3-0.

- **FD B&B Invoice for Tender 1:**

A motion was made by Willoughby to approve invoice from B&B Fire for maintenance and repairs to Tender 1 in the amount of \$1989.17, seconded by Hoskins. Motion carried 3-0.

- **FD B&B Invoice for Engine 2:**

A motion was made by Hoskins to approve invoice from B&B Fire for maintenance and repairs to Engine 2 in the amount of \$1101.75, seconded by Willoughby. Motion carried 3-0.

- **FD Resignation(s):**

A motion was made by Hoskins to accept the resignation of Rachel Hays, seconded by Willoughby. Motion carried 3-0.

- **FD Pay Raise Request:**

Tabled to Special Meeting September 20, 2021 at 4:00pm when the entire Board will be present.

- **FD Hire Putnum:**

A motion was made by Hoskins to approve hire of Josh Putnum as Fire Department employee, seconded by Willoughby. Motion carried 3-0.

- **FD Software Invoice**

A motion was made by Willoughby to approve the invoice from ESO for Firehouse Software renewal in the amount of \$381.93, seconded by Hoskins. Motion carried 3-0.

- **Software Renewal for Untangle**

A motion was made by Ellick to accept invoice from Kore-Hi for renewal software/untangle premium in the amount of \$540.00, seconded by Hoskins. Motion carried 3-0.

- **FD Schmidt Resignation**

A motion was made by Hoskins to approve Rob Schmidt's resignation, seconded by Ellick. Motion carried 3-0.

Discussion Items:

Correspondence

Trustee Stout: absent.

Trustee Hoskins: Discussed email regarding annexation of property. Supervisor stated it should be part of the 425 Agreement and sent an email stating so. Planning Commission working on three different projects, also discussing kennels in township.

Treasurer: absent.

Clerk: none.

Supervisor: Simmons road work is complete.

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Additional public comments: none.

Motion to adjourn by Hoskins, seconded by Ellick. Motion carried 3-0. **Meeting adjourned @ 8:01 p.m.**

NEXT MEETING: October 11, 2021.