



**SOLO TOWNSHIP'S FIRE DEPARTMENT  
RULES AND PROCEDURES FOR OUTDOOR BURNING IN THE TOWNSHIP**

1. *Outdoor Burning Regulations:* Outdoor Burning in the Township is regulated by the Solon Township Outdoor Burning Ordinance. The rules and restrictions on outdoor burning are for the benefit and protection of everyone in the Township.
2. *Burning Permit:* A burning permit issued by the Township Fire Chief is required for all regulated outdoor burning.
3. *Annual Registration:* To be eligible to receive an outdoor burning permit, you must first register with the Township office or the Fire Department each year. You must also obtain and read a copy of these rules and procedures. Your annual registration is valid until December 31 of each year.
4. *Burning Permit:* If you have registered with the Township and if you have received a copy of these rules and procedures, you may request a burning permit.
  - a) To request a permit, you must call the Fire Department at 616-696-0020, or the Township office at 616-696-1718, before any burning. Please call between the hours of 9:00 AM and 5:00 PM, Monday through Friday. If you intend to burn during the weekend, please call on the preceding Thursday or Friday.
  - b) All burning regulated by the outdoor burning ordinance is prohibited without the prior approval of the Fire Department.
  - c) To request a burning permit, you must first speak with someone in the Township Office or the Fire Department. It is not sufficient to leave a message on the Township answering machine. If you do leave a message, please provide your telephone number, and your call will be returned. Burning may not proceed until you have spoken with someone from the Fire Department and after receiving approval for the burning.
  - d) When you contact the office or the Fire Department for a Burn Permit, you must indicate the location of the burn, the proposed time, what is to be burned, the approximate quantity of what is to be burned and other information.
  - e) Approval for the burning may be given to you by telephone, depending on the situation. If restrictions on burning are imposed, you may need to pick up a written permit from the Township Office or the Fire Department before the burning.
  - f) A record will be kept in the office or the Fire Department of the time, location and nature of the proposed burning. The Kent County emergency dispatch system may be notified by the Township.
  - g) If the burning is approved, it may be authorized during a period of up to four days or more if authorized by the Fire Chief.

5. *Outdoor Burning Rules:*

- a) Burning is permitted only during daylight hours. The fire must be completely extinguished by sundown.
- b) Do not burn when the wind may cause smoke or hot embers to drift onto other property.
- c) The burning of tires, plastics and other materials that may cause offensive odors, is prohibited.
- d) Burning shall not take place within 50 feet of any building or other property or within 25 feet of any right-of-way or property line, except the joint property line of adjacent properties jointly conducting burning operations. No burning is permitted on any public or private streets.
- e) Someone must be in attendance at the fire at all times. Have a fire extinguisher or water hose available at the location of the fire until it is fully extinguished.
- f) If the fire creates an obnoxious odor, or if the smoke is irritating to neighbors, or interferes with safe travel on a street, the Fire Department may terminate your permit to burn.
- g) Burning may not be permitted, or it may be limited or restricted, in platted areas or in other residential areas where homes are in close proximity.
- h) Please remember to be careful and use good judgement at all times. Be considerate of your neighbors, and do not burn when smoke or burning embers may cause problems for your neighbors, or if there is any chance that your fire might spread to other land.
- i) If your fire should get out of control, dial 911 immediately.