

MINUTES

**CEDAR SPRINGS PUBLIC LIBRARY
REGULAR BOARD MEETING**

**MONDAY
March 25, 2019**

7:00 PM MEETING

**CEDAR SPRINGS PUBLIC LIBRARY
107 N. MAIN STREET**

**Cedar Springs Public Library
Mission Statement**

The mission of the Cedar Springs Public Library is to provide quality materials and services to educate, inform, teach and partner with our diverse community in an atmosphere that is welcoming and promotes lifelong learning.

I. CALL TO ORDER

Meeting called to order at 7:05 pm by Chair
Present: Owen, Ellick, Babcock, Stark
Absent: King, Weidenfeller, Powell
Quorum present

II. PLEDGE OF ALLEGIANCE

Pledge led by Chair Ellick

III. PUBLIC FORUM

Any citizen who wishes to address the Library Board on a topic shall be recognized by the Chair and limit their comments to two minutes, unless the chairperson deems otherwise. The Board will not respond, or discuss, public comments unless the Chair approves.

No oral or written comments

IV. APPROVAL OF THE AGENDA

MOTION: "Approve agenda" made by Babcock, second by Stark
Motion carried by voice vote Ayes 4, Nays 0.

V. CONSENT AGENDA

- A. Approval of the Minutes of the Board meeting of February 25, 2019
- B. Approval of the Financial Report of February 2019

MOTION: "Approve consent agenda" made by Owen, second by Babcock
Motion carried by voice vote Ayes 4, Nays 0.

VI. DIRECTOR'S REPORT

Director's full report is part of Board packet

Director informed Board of upcoming Easter Bunny party on Saturday April 6.

Also, a Geo-caching meeting will be held later that same day.

VII. UNFINISHED BUSINESS

A. Approval of Strategic Goals

MOTION: "Table this topic until April 22 meeting" made by Owen, second by Stark
Motion carried by voice vote Ayes 4, Nays 0

B. Approval of Tech Plan

MOTION: "Approve Tech Plan with corrections" made by Babcock, second by Stark
Motion carried by voice vote Ayes 4, Nays 0.

7:25 pm Trustee Powell arrives

7:26 pm Trustee Weidenfeller called into Board

VIII. NEW BUSINESS

A. None

IX. COMMITTEE REPORTS

A. Personnel Committee- None

B. Policy Committee- None

C. Bylaw Committee – None

C. Technology Committee – Review of Policy on camera use and reporting
Owen reviewed the camera policy with Board. Need to include sections on
FOIA and Disclaimer. Policy will be ready for approval at April 22 meeting.

D. Finance Committee – None

X. AGENDA ITEMS FOR MONDAY APRIL 22, 2019 MEETING

A. Approval of Strategic Plan

B. Approval of Policy on camera use and reporting

C. Selection of display for donor recognition

XI. BOARD COMMENT

Ellick noted the parking lot lines and markings need repainting.

Owen reviewed possible flash drives to be used by Library as marketing item

XII. ADJOURNMENT

MOTION: "Adjourn meeting" made by Owen, second by Powell

Motion carried by voice vote Ayes 5, Nays 0.

Meeting adjourned at 7:49 pm

Next regular meeting scheduled for Monday, April 22, 2019, 7PM at the Library

Submitted by Secretary Owen

Board approved minutes on 4/22/19