

SOLON TOWNSHIP STAFF MEETING MINUTES

September 30, 2015

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor Ellick at 10:00 a.m.

Present: Ellick, Gunnell, Hoskins, Poulsen, Doane, Austin.

Absent: Gerhardt

TOPICS OF DISCUSSION:

- **Approval of Special Fund for Park** donations, grants, and expenses paid from those revenues. Motion by Poulsen to approve setting up special Park fund and transfer \$3,000 from General Fund budgeted for park expenses to new fund, second by Gunnell, motion carried 4-0.
- **Budget amendment** – Clerk and Treasurer to propose amendment for October 6 Board meeting.
- **Assessor** – needs newer version of Excel to be able to open some reports from county and from twp treasurer – approx \$300 – add to October Board Meeting agenda.
- **Blinds for conference room, approx \$500** – add to October Board Meeting agenda.
- **Mausoleum in cemetery** – Board would like our Rules and Regulations to include a limitation on size of monuments that would be more in line with headstones currently in the cemetery. Members stated a mausoleum would stand out too much to go with the general appearance of the cemetery and they would not approve a monument of that size. Clerk will get some numbers together for a proposal to bring to the Board at a regular meeting.
- **Rockford Ambulance land deal** – Supervisor presented documents from realtor showing alternative ideas for splitting the land and road access. He expects a buy/sell agreement by Tuesday's Board Meeting.
- **KCDBG issues** – should hear back from Ms. Likely regarding 2014 grant use. She had stated that we may need to shuffle funds around to hit target areas. She will meet with HUD this week and get back with us Monday.
- **Subpoena to appear** – Supervisor called to court to testify on township sign ordinance issues.
- **Advice from Planner** – Robert Toland has contacted the Township Supervisor offering consulting services for Planning Commission's project to update the Township Master Plan. Will add to October Board Meeting agenda.

DEPARTMENTAL ACTIVITIES:

- **Building Dept:** fifty-six lines in log book, 5 new homes, 7 garages, 1 remodel, 3 decks.
- **Assessing:** Finishing sketches & data entry from fieldwork, should be done within month. Has October 13 interview/audit at county. Last assessors meeting learned CPI is at .3 so pretty low this year – should keep taxable values low so taxes and revenues low also.
- **Fire Department:** no report.

ITEMS FOR THE REGULAR TOWNSHIP BOARD MEETING

- **Fire Dept requests – none**
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Next Meeting: November 4, 2015

Submitted by Clerk Poulsen