

SOLON TOWNSHIP STAFF MEETING MINUTES August 3, 2016

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor Ellick at 10:05 a.m.

Staff Present: Ellick, Gunnell, Hoskins, Gerhardt, Poulsen, Austin, Doane, Paige

DEPARTMENTAL ACTIVITIES:

- **Assessing:** Down to 3 sections left for field work. Several requests for splits received. Few Board of Review issues, mostly about homestead. Getting re-appraisal info/sketches up to date. Township property on White Creek is not currently designated for public use.
- **Building Dept:** 28 lines on the log for July. A bit slower on permit requests than 2015.
- **Zoning** – enforcement officer continuing attempt for cleanup on 22 Mile and on Wiersma. Has received strong push-back from resident who stated he is harassing them.
- **Fire Department:** Dealing with wood boiler smoke complaint on McPhail using Noxious Odor Ordinance information. Summertime smoldering smoke causes worse problem. Advised owner to install taller stack. Request \$495 from budget to purchase letters for building identifying it as Solon Township Fire Department.

TOPICS OF DISCUSSION:

- Olin Lakes properties – Trustee Hoskins and Supervisor to get photos documenting structural problems on 5 or 6 buildings.
- Treasurer reported complaints and questions on administration fee charged on tax bills. Also brought up memo from planner, Toland, on a questionnaire for public input on Master Plan – should it include question on road conditions.
- Albrecht Avenue may take additional work order for muck problem.
- Township Policy/Ordinance for complaints requires signature of complainant. Zoning Enforcement officer questioned whether the board wants to keep that policy or allow complaints to be made anonymously. Most board members are comfortable that the current policy is working best.
- Supervisor questioned whether current employee life insurance coverage is sufficient. Clerk to get information regarding increase.
- Motion by Poulsen to approve payment of \$500 invoice for removal of sand piles from cemetery and township property behind Hall, seconded by Gunnell, motion approved 5 – 0.
- Discussion of extending chain link fence to include new cemetery property. Supervisor to check with fence companies.

ITEMS FOR THE REGULAR TOWNSHIP BOARD MEETING

- * Sign on Fire Department
- * Life Insurance increase
- * Proclamation declaring September 16, 2016 Prisoner of War/Missing in Action Recognition Day

Next Meeting: September 7, 2016

Submitted by Clerk Poulsen