

SOLON TOWNSHIP STAFF MEETING MINUTES October 5, 2016

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor Ellick at 10:00 a.m.

Staff Present: Ellick, Gunnell, Hoskins, Gerhardt, Poulsen, Austin, Doane, Drake

DEPARTMENTAL ACTIVITIES:

- **Fire Department:** Suspended firefighter reinstated – information from police report inconclusive. Discussed overtime for Deputy Chief. Recommended 3 new candidates for the department. Shared information on Fire Inspector Training that the Deputy Chief is interested in. Discussed certifications that City of Cedar Springs Fire Department may have. B&B Trucking offering a demonstration October 12 of their refurbished trucks. Update on noxious smoke ticket on McPhail. Planning Trunk or Treat for October 31, location TBD. Informed staff that Deputy Chief Paige had assisted on a delivery of premature infant last month and baby is doing well. Will have electrician quote next week for sidewalk lighting. Shared information on 3 firefighter candidates. Captain Gabrielse will lead demonstration on rescue tools
- **Assessing:** Focusing on permits and sales.
- **Building Dept:** 44 lines on the log for September. Administrator probably leaving for the season on November 29. Comparing building permit rates with neighboring areas.
- **Zoning** – Enforcement Officer and Supervisor attended court on 2 matters. One is pending with magistrate, other decided in township favor with deadline to respond. Resident is following through on cleanup.

TOPICS OF DISCUSSION:

- White Creek property – needs brush hog to clear path for public use. Approx 5 hrs work.
- Fire Fund will have negative balance until tax millage comes beginning December. Art will get with auditors.
- Backup software options for new server.
- Middle Lake residents, Finch and Wysocki, asked for information on Echo Park ownership – Supervisor Ellick to contact Atty Brown.
- Motion by Gunnell to approve up to \$5,000 for FD sidewalk to include concrete steps, seconded by Hoskins, motion carried 5 – 0.
- Shared Financial Statement and audit information.
- Future road project on 16 Mile.
- Photos at Olin Lakes will be taken when vegetation is down and building problems are fully visible.

ITEMS FOR THE REGULAR TOWNSHIP BOARD MEETING

- * FD Sidewalk lighting proposals
- * Server and backup software approval
- * Untangle software approval

Next Meeting: November 2, 2016

Submitted by Clerk Poulsen