

**SOLON TOWNSHIP
STAFF MEETING MINUTES
January 4, 2017**

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor Ellick at 10:00 a.m.

Staff Present: Ellick, Gunnell, Hoskins, Gerhardt, Poulsen, Doane, Drake

Guest: Jerry Byrne, Kent County Road Commission

DEPARTMENTAL ACTIVITIES:

- **Assessing:** Wrapped up End of Year permit entries. Splits and values should be well set. Gearing up for notices in February and Board of Review in March.
- **Building Dept:** Only a couple of December projects, are finishing up.
- **Zoning** – Sign w/o permit issue is now headed in right direction.
- **Fire Department:** DNR surplus vehicle delivered to vendor. Working on specs for 4,000 gal truck. Participation/Call Data report shared. December busy with 51 alarms. Received letter from Red Cross describing 2 options to install smoke detectors for our residents.

NEW BUSINESS, TOPICS OF DISCUSSION:

- Solon Township and Kent County roads - conditions and upcoming plans.

ITEMS FOR REGULAR TOWNSHIP BOARD MEETING:

- KCI Assessment mailing bill - \$1,526.98
- School of Choice Proclamation
- FD purchase of valve - \$768
- BS&A G/L, P/R, A/P update to .net - \$4,535
- ZBA appointment
- Library Agreement

Motion by Poulsen to adjourn, second by Gerhardt, motion carried 5-0, meeting adjourned 11:22.

Next Meeting: February 1, 2017

Submitted by Clerk Poulsen