

SOLON TOWNSHIP STAFF MEETING MINUTES

August 2, 2017

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

CALL TO ORDER by Supervisor at 10:00 a.m.

Staff Present: Fred Gunnell, Mark Hoskins, Mary Lou Poulsen, Joel Austin, Cathy Austin, Tom Doane, Robert Ellick, Art Gerhardt

Staff Absent: Gross, Drake

DEPARTMENTAL ACTIVITIES:

- **Assessing:** updating records from sales, permits, etc.
- **Building Dept:** Busy month again - 55 line report for July.
- **Zoning** – dealing with many complaints and also permits.
- **Fire Department:** no report.

ADDITIONAL TOPICS OF DISCUSSION:

- Asbestos survey – Motion by Poulsen to accept \$1,200 proposal from Materials Testing Consultants, Inc. to complete an Asbestos Survey of the fire station, second by Hoskins, motion carried 5 – 0.
- Gazebo floor - Motion by Gunnell to approve \$600 expenditure, second by Poulsen., motion carried 5 – 0.
- Brush Hog – Motion by Poulsen to approve \$200 expenditure to clear sides of path, second by Fred, motion carried 5 – 0.

ITEMS FOR REGULAR TOWNSHIP BOARD MEETING:

- FD Vehicle Tire replacement – getting 2 more quotes
- FF I, II Academy – Elliott, R. Schmidt - \$280, PFD. Mileage per policy.
- Draft of 2016-2017 audit.
- Authorization to sign B&B Fire Truck contract
- KCRC – re-gravel Simmons N of 19 Mile - \$22,000 Twp share
- Software for Building Dept – BS&A quote \$7,140, Art will research others.

Motion to adjourn by Poulsen, second by Gerhardt, carried 5 – 0. Adjourned at 11:41.

Next Meeting: September 6, 2017

Submitted by Clerk Poulsen