

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes October 7, 2020

CALL TO ORDER 10:02 A.M.

Present: Ellick, Gerhardt, Gunnell, Hoskins, Willoughby, Doane

Public: Hal & Vicki Babcock

Departmental Activities

- Assessing – 6.5-7.5% increase, sales going up, steady stream of splits, 70 plus building inspections, busy with permits more than usual.
- Building – Going great, very busy.
- Zoning – Still very busy, with number of ongoing issues. Another meeting with the Court and Fosburg today via Zoom.
- Fire Department – New hire

Business/Topics of Discussion:

- **Leaf Blower:** Old blower died.

Motion was made by Hoskins to purchase for \$589.95, seconded by Gunnell. Motion carried 5-0

- **Park Public Restroom:** Many contractors were contacted for bids on the roof, only one submitted a quote. Work can begin October 19, 2020. Options with materials will be decided at Park level.

Motion was made by Gerhardt to approve \$4600.00 for labor to install roof/ceiling in Park Restroom, seconded by Gunnell. Motion carried 5-0.

- **Info regarding sale of Algoma Property:** Previous lawsuit in courts decided any money made after sale of property can't be kept. Unlike the lawsuit we did follow all of the necessary paperwork and did go through the process of a Quiet Title. We were given the okay from the County to put the money into the Park. Board decided to hold onto the money for a while. Gerhardt will email Treasury.
- **Grant:** Was told by the County that the Grant to cover expenses due to COVID can be used for Fire Department payroll from April through December. Any excess in funds received by the Grant can be allocated to the schools in our Township.

A motion was made by Ellick to revise grant to full amount allotted from County, seconded by Willoughby. Motion carried 5-0.

- **FD New Hire:** A motion was made by Ellick to hire candidate Amber Harvey, seconded by Willoughby. Motion carried 5-0.

- Community Room Rentals: The Michigan Department of Health and Human Services issued an Emergency Order which will allow our Community Room to accommodate 40 people or less if they wear masks.

Other Discussion: Audit went well, Township is in good shape despite COVID and lost revenue, discussed the breakdown for Cathy's wages. Previous her wages were distributed 50% Township, 25% Treasury, 25% Building. Proposed we change to reflect more of where her time is spent, which would be closer to Building 45%, Treasurer 25%, General 30%. The Board also discussed increasing Cathy's wages. Clerk will look into the last time she received a pay raise and report back to the Board. Reminder we need to submit invoices for storm damage. Joel back in office.

Items for the Regular Township Board Meeting:

- FD Resignation McDonald
- FD New Hire Bryan Cebrero
- Absolute Heating & Ventilation Quote for UV Treatment System
- Cathy Austin wages

Public Comment: None

ADJOURNMENT Motion made by Ellick, seconded by Gerhardt. Motion Carried 5-0

NEXT MEETING - November 4, 2020