

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes January 5, 2022

CALL TO ORDER 10:00 A.M.

Present: Ellick, Gerhardt, Chief Hays, Hoskins, Willoughby, Stout,

Absent: Doane

Public: none

Departmental Activities

- **Assessing:** Finished inspections on all active permits, wrapping things up for BOR in March sent out letters to all current disable veterans. Final ratios for all classes: Ag – 40.08 (24.7% increase); Commercial – 42.69 (17.1% increase); Industrial – 37.82 (32.2% increase); Residential – 45.93 (8.8% increase).
- **Zoning:** went back to court for Fosburg who has started to take things apart. Will be back in court later this month for King.
- **Building:** a few permits. Rodney is starting to do a few inspections.
- **Fire Department:** had meeting with Trustees for upcoming truck purchase and to try and make a plan for other trucks in the future as well. Treasurer suggested maybe we should have a Capital Budget.

Business/Topics of Discussion:

- **Contractors for Multipurpose Building:** Met with Bob Boersma and Jody Leitz to discuss plans for the multipurpose building. Requested quotes are submitted by January 31. Ross Austin is also bidding but was unable to attend today's meeting.
- **2022 Mileage Reimbursement:** Clerk asked for the Boards approval to adjust mileage rate per any changes made by the IRS on an ongoing basis. Tabled to Board Meeting.
- **KCI Postage Invoice:** Tabled to Board Meeting
- **ZBA Applicant:** Tabled to Board Meeting
- **Post for Code Enforcement Position:** A motion was made by Stout to approve the post for Code Enforcement and to place it in the Post accordingly, seconded by Ellick. Motion carried 5-0.
- **Treasurer Post:** A motion was made by Ellick to approve publishing the Treasurers position on social media outlets, seconded by Stout. Motion carried 5-0.

- **Policies:** Policies Chapters 1-4 and Conflict of Interest Policy were handed out for Board Members to review. Will review further at next staff meeting.
- **ARPA Funds:** Township received first payment from the American Rescue Plan Act in the amount of \$323,023.88. Board needs to come up with ideas that would best benefit and meet the needs of the Township that are covered under the grant. Treasurer Gerhardt suggested we put it in a CD perhaps in another bank than one we currently house money with.
- **FD Officer Promotions:** Chief would like to promote Rick Vargo to Deputy Chief, and Lee Kolenda and Matt Schievink to Lieutenants. Tabled to Board Meeting.
- **Set Budget Hearing Date:** A motion was made by Ellick to set Budget Hearing Date for Tuesday, March 29th at 7:30pm, seconded by Gerhardt. Motion carried 5-0.

Other Discussion –

Supervisor needs to check on generator at hall to make sure it is working properly.

We have some transfers we will be completing soon for budgeted amounts to Museum, Library, Velzy Park, Fire Capital and Local Street Fund.

Treasurer asked that we keep the two parking spots closest to the door open for easier access for residents.

North Kent Community Enrichment is asking if we will be contributing again this year or not. City of Cedar Springs may be withdrawing which may put the program in jeopardy.

Special Elections coming up on March 1st and May 3rd in addition to August 2nd and November 8th elections. Precincts will be divided to create 3rd precinct in accordance to election law once building in complete.

No update on Cedarfield. Waiting to hear back from lawyer.

Sent out four letters for zoning enforcement this week.

Hoskins asked for update on security cameras for Velzy bathroom. Supervisor will get in touch with security contact.

Items for the Regular Township Board Meeting:

- Fosburg Tear Down
- FD Officers
- Mileage Reimbursement
- KCI Postage Invoice
- ZBA Applicant

ADJOURNMENT Motion made by _____ to adjourn, seconded by _____. Motion carried 5-0.

NEXT MEETING - February 2, 2022