

SOLON TOWNSHIP

Monthly Staff Meeting

Solon Township Hall
15185 Algoma Avenue
Cedar Springs, MI 49319
616-696-1718

Minutes March 8, 2023

CALL TO ORDER 10:00 A.M.

Present: Robert Ellick, Jon Stout, A.J. Anielski, Dorothy Willoughby, Mark Hoskins, Rich Hays, Rodney Ellick

Absent: none

Public: Shelly Hilbert

Departmental Activities

- **Assessing:** Assessment notices went out mid-February. Board of Review meeting next week. The roll and reports will be delivered to the County on March 17.
- **Building:** Building has been slower than last month, and month slower compared to this time last year.
- **Zoning:** Jerry and Ron are working on complaint properties.
- **Fire Department:** The fire department had 41 calls in February with 12 of them stemming from the storm. The compressor is ordered, and the ladder is still on order. Should have bids for the truck soon.

Business/Topics of Discussion:

- **Kleyn Vehicle Invoice:** Tabled to Board Meeting.
- **Kore Hi Com Invoice:** Tabled to Board Meeting.
- **NKCE by-laws:** A motion was made by Willoughby to approve the updated North Kent Community Enrichment by-laws dated February 6, 2022, seconded by Anielski. Motion carried 5-0.
- **Conflicts of Interest Policy Draft:** A motion was made by Willoughby to approve the Conflict of Interest Policy, seconded by Stout. Motion carried 5-0.
- **Library Board Resignation:** A motion was made by Willoughby to accept Robert Ellick's resignation from the Cedar Springs Community Library Board, seconded by Stout. Motion carried 4-0 with Ellick abstaining.
- **Library Board Appointment:** A motion was made by Stout to appoint A.J. Anielski to the Cedar Springs Community Library Board to complete the term held by Robert Ellick, seconded by Hoskins. Motion carried 4-0 with Anielski abstaining.

- Library Support: Tabled to Board Meeting.
- Spring Clean Up Date: May 13, 2023 was set for spring clean-up from 10:00-3:00pm.
- Velzy Park Trail Sealing Quote: Tabled to Board Meeting.
- Budget Amendments: A motion was made by Ellick to approve the Budget Amendments as presented, seconded by Anielski. Motion carried 5-0.
- Tractor Quotes: Tabled to Board Meeting.
- Salary Resolutions: Tabled to Board Meeting.
- Building Inspector: Tabled to Board Meeting.
- Multipurpose Building Flooring: Will ask contractor to get us a quote for epoxy/sand floor.
- Notary: Agreed there is not much need for a notary in the office.
- Charter Broadband Grant Support Letter: A motion was made by Ellick to send a letter of support for Charter's grant application for broadband coverage.
- Community Room Agreement Changes: A motion was made by Ellick to accept the Community Room User Agreement changes, seconded by Willoughby. Motion carried 5-0.

Other Discussion – The server quote was mentioned and will be put on the staff meeting agenda for April. Use of the community room for funerals was also discussed and we agreed, when possible, we will be lenient with the 6-hour window for funeral set up and take down.

Public Comment: Shelly Hilbert asked about the township's contribution amount to the library.

Items for the Regular Township Board Meeting:

- FD New Hire
- Kleyn Vehicle Invoice
- Kore Hi Com Invoice
- 22-23 Library Support
- Velzy Park Trail Sealing Quote
- Tractor Quote
- Salary Resolutions
- Building Inspector

ADJOURNMENT Motion made by Stout to adjourn, seconded by Hoskins. Motion carried 5-0.

NEXT MEETING – April 5, 2023