



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
April 14, 2015 @ 7:30p.m.**

Meeting called to Order by Supervisor Ellick at 7:30 pm.

Members Present: Robert Ellick, Fred Gunnell, Arthur Gerhardt, John Rideout, Mary Lou Poulsen

Members Absent: none

Pledge of Allegiance & Invocation

Public Comment on Agenda Items - none

Approve Agenda

A motion was made by Ms. Poulsen to approve agenda, seconded by Mr. Rideout. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Ms. Poulsen to approve consent agenda, seconded by Mr. Rideout. The motion carried 5-0.

- a. Approve minutes from Regular Board Meeting of March 10, 2015.
- b. Approve minutes from staff meeting of April 1, 2015.
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Fire Chief's Statistics Report
- f. Building Inspector's Report
- g. Treasurer's Report

6. Committee Reports

- * **Cedar Springs Public Library** – Donna Clark reported
- * **Cedar Springs Area Parks and Rec.** –none
- * **Solon Market** – written minutes
- * **Solon Park Planning Committee** – Mary Lou Poulsen reported
- * **Fire Committee** – none.

7. Old Business

Barn – Mr. Rideout made a motion to approve proposal by Art Smith Auctioneer to auction building at cost of \$500 for advertising and 10% commission with minimum of \$500, seconded by Mr. Gunnell. Motion carried 5 – 0.

8. New Business

- * **Fire Dept request for folding tables - \$1,128.80**

A motion was made by Ms. Poulsen to approve purchase of tables up to \$1,128.80, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Fire Dept Firehouse Cloud software - \$4,995 five year contract**

A motion was made by Mr. Rideout to approve purchase of cloud software, seconded by Mr. Gerhardt. The motion failed 0 – 5.

* **Fire Dept request Dell laptop - \$673.85**

A motion was made by Mr. Rideout to approve purchase of laptop to replace old tower with XP, seconded by Ms. Poulsen. The motion carried 5 – 0.

* **CSA Parks & Rec support - \$4,000**

A motion was made by Ms. Poulsen to authorize payment of support in the amount of \$4,000 as budgeted to CSA Parks and Rec, seconded by Mr. Rideout. Discussion included possibility of increasing support later in the year to add another \$1,000 as CSAP&R has recently requested. The motion carried 5 – 0.

* **Historical Society support - \$4,000**

A motion was made by Mr. Rideout to authorize payment of support to the Historical Society in the amount of \$4,000 as budgeted, seconded by Ms. Poulsen. The motion carried 5 – 0.

* **Funds to order GIS maps - \$770**

A motion was made by Ms. Poulsen to approve payment of \$770 for GIS maps, lot line maps that go with aerial maps, seconded by Mr. Gunnell. The motion carried 5 – 0.

* **Relist White Creek property**

A motion was made by Ms. Poulsen to authorize supervisor to sign relisting of White Creek Property with Leon Stout, seconded by Mr. Ellick. The motion carried 5 – 0.

* **Lawn care bids**

Two sealed lawn care bids were received and opened. A motion was made by Mr. Ellick to approve bid for lawncare at Hall, Cemetery, and Fire Station by Imbault Lawncare in the amount of \$5,600, seconded by Ms. Poulsen. The motion carried 5 - 0.

* **Auditor contract renewal**

A motion was made by Ms. Poulsen to renew contract with auditors Siegfried Crandall, not to exceed \$7,000, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Purchase leaf blower - \$200**

A motion was made by Ms. Poulsen to purchase leaf blower for \$200, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Township hay field**

A motion was made by Mr. Ellick to accept Bid from Ross Robinson to purchase hay at \$45/acre, seconded by Mr. Rideout. The motion carried 5 - 0.

* **Bids on parking lot seal & striping**

A motion was made by Mr. Ellick to approve \$3,193 bid from A-1 Asphalt to clean, prep, fill, apply 2 coats of rubberized tar and stripe parking lot at Township Hall, seconded by Mr. Rideout. The motion carried 5 – 0.

* **Custodian pay increase**

A motion was made by Mr. Ellick to increase payment to custodian for cleaning of township hall and community room to \$75/week, seconded by Mr. Rideout. The motion carried 5 - 0.

* **Deputy clerk pay increase**

A motion was made by Ms. Poulsen to increase wage of deputy clerk from \$12.50 to \$13/hour, seconded by Mr. Rideout. Last increase was April 2013. The motion carried 4 – 0 with Supervisor abstaining.

* **Solon Market appointments**

A motion was made by Mr. Ellick to appoint Joan , Shelly Aardema, Hal Babcock, Vicky Babcock & Supervisor Ellick to the Solon Market Committee, seconded by Ms. Poulsen. The motion carried 5 – 0.

* **Solon Park committee appointments**

A motion was made by Mr. Ellick to appoint Len Allington, Shelly Aardema, Koadi Pritchard, Jan Johnson, Hal Babcock, Tony Owen and Clerk Poulsen to Solon Park Planning Committee, seconded by Ms. Poulsen. The motion carried 5 - 0.

* **Appoint Fire Department representative to Fire Committee**

A motion was made by Ms. Poulsen to appoint Dan Spangenberg as fire department representative to the Fire Committee, seconded by Mr. Ellick. The motion carried 5 - 0.

* **MTA District meeting**

No action taken – no interest shown.

* **Solon Township website proposals**

A motion was made by Ms. Poulsen to accept proposal from Stacy Niedzwicki to design, create, train for and launch a new website for the township, seconded by Mr. Ellick. The motion carried 5 – 0.

* **Bully Construction additional fire station structural repairs - \$2,844.37**

A motion was made by Ms. Poulsen to approve invoice for structural repairs of fire station, seconded by Mr. Gunnell. The motion carried 5 – 0.

Correspondence

Trustees: **Mr. Gunnell** – nothing
Mr. Rideout – commented on: Community Night, Fire Station repairs, Albrecht progress.

Treasurer: nothing

Clerk: asked for board's thoughts on allowing Bounce House during community room rental. Our P&L insurance agent suggested getting copy of agreement between renter and bounce house owner and make special note on rental agreement that township takes no responsibility, etc. Also, board would like mention on rental agreement that house is to be anchored onto grassy area of property.

Supervisor: Fire station repairs are done – all agreed it looks great. Announced informational meeting with Kent County Road Commission regarding Albrecht Avenue project set for April 23 at 7:00 at township hall.

Additional public comments: Fire Chief shared information on recruitment brochures that were printed by one of our firefighters and handed out to businesses in commercial district. He has already received an application back. Volunteers will man a booth at the community event in Cedar Springs on Thursday night and Big Boy on April 30. Also stated Fire Department officers visited South Haven Truck manufacturer in preparation for looking for new fire truck.

Adjourn: A motion was made by Mr. Rideout to adjourn, seconded by Ms. Poulsen.
Meeting Adjourned at 8:28 pm.

Submitted by: Mary Lou Poulsen, Solon Township Clerk