



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
December 10, 2019 @ 7:30p.m.**

Meeting called to Order by Supervisor Ellick at 7:30 pm.

Members Present: Robert Ellick, Mark Hoskins, Arthur Gerhardt, Mary Lou Poulsen

Members Absent: Fred Gunnell

Pledge of Allegiance and Invocation

Public Comment on Agenda Items - none

Approve Agenda

A motion was made by Ellick to approve agenda, second by Hoskins. The motion carried 4-0.

Approve Consent Agenda

A motion was made by Hoskins to approve consent agenda, second by Gerhardt. The motion carried 4-0.

- a. Approve minutes from November 12, 2019 Regular Board Meeting
- b. Approve minutes from December 4, 2019 Staff Meeting
- c. Approve Bill List
- d. Clerk's Rev/Exp Report & Balance Sheets
- e. Treasurer's Report
- f. Fire Chief's Monthly Report

Committee Reports

- * Cedar Springs Public Library – Donna Clark
- * Solon Park Planning Committee – weather stopped build, but floor did get poured.

Old Business - No old business

New Business

- **P&L Insurance renewal**

A motion was made by Poulsen to accept proposal of \$8138 for 2020 P&L insurance, seconded by Gerhardt. Motion carried 4-0.

- **ZBA appointments – Matulis, Hays – 3 yr terms expire**

A motion was made by Ellick to appoint Hays to ZBA, seconded by Poulsen. Received letter from Mr. Matulis that he does not wish to remain on the board. Supervisor will continue search for replacement. Motion carried 4-0.

- **PC appointments: Moore, Babcock, Sawade – 3 yr terms expire**

A motion was made by Hoskins to appoint Moore, Babcock, Sawade to new 3 year term on Planning Commission, seconded by Poulsen. Motion carried 4-0.

- **Library Board: Owen – 3 yr term expire**

A motion was made by Ellick to appoint Owen to new 3 year term on Library Board, seconded by Poulsen. Motion carried 4-0.

- **2020 Holiday Schedule**

A motion was made by Poulsen to approve schedule as submitted (attached), seconded by Hoskins. Motion carried 4-0.

- **2020 Meetings Schedule**

A motion was made by Poulsen to approve schedule as submitted (attached), seconded by Ellick. Motion carried 4-0.

- **2020 FT ff Holiday Schedule**

A motion was made by Poulsen to approve schedule as submitted (attached), seconded by Hoskins. Motion carried 4-0.

- **Bldg Administrator 5% payout**

A motion was made by Poulsen to split 5% of permit fees normally paid to Building Administrator evenly between the Building Inspector and Administrative Assistant during the Building Administrator's absence, seconded by Hoskins. Motion carried 4-0.

- **Resolution Tax collection designees**

A motion was made by Hoskins to adopt Resolution to designate Supervisor, Clerk, and Deputy Clerk as authorized Designees of the Treasurer in order to collect/receive property tax payments per Public Act 129 of 2019, seconded by Gerhardt. On a roll call vote: Hoskins-Y; Poulsen-Y; Ellick-Y; Gerhardt-Y. Motion carried 4-0.

- **Library Support payment**

A motion was made by Poulsen to approve support payment to CS Public Library as budgeted, seconded by Gerhardt. Mention was made that the Library Agreement calls for payments to be made on the first Wednesday following the Board's first meeting in each fiscal year – which would be in April – and the intention will now be to pay according to the Agreement going forward. Motion carried 4-0.

- **Township Sign**

A motion was made by Ellick to accept proposal of Postema Sign & Graphic for \$19,760, seconded by Hoskins. Motion carried 3-1.

- **Budget Adjustments – Elections, Cemetery, Zoning legal, PC Prof Fees**

A motion was made by Ellick to approve as presented, second by Poulsen. Motion carried 4-0. Increase Election Reimb rev by \$4056; Increase elections expenses by \$5,656; Increase Zoning legal fees by \$6,000; Increase cemetery dept. expenses of \$2,640; Decrease budget for PC planning professional fees by \$10,240.

Discussion items – none

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Correspondence

Trustee Gunnell: absent.

Trustee Hoskins: nothing.

Treasurer: nothing

Clerk: nothing.

Supervisor: Advertise Clerk's position in newspaper twice in December and maybe again in January and add to website.

Additional public comments: none.

Motion to adjourn by Hoskins, second by Ellick. **Meeting adjourned @ 8:07 pm.**

NEXT MEETING: January 14, 2020.