

Regular Board Meeting
& Budget Hearing
March 26, 2020



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Regular Meeting of the Solon Township Board of Trustees
And Budget Hearing for 2020-2021 Fiscal Year
March 26, 2020 @ 7:30p.m.**

Meeting called to Order by Supervisor Ellick at 7:30 pm.

Members Present: Robert Ellick, Mark Hoskins, Mary Lou Poulsen, Fred Gunnell

Members Absent: Arthur Gerhardt

Pledge of Allegiance and Invocation

Public Comment on Agenda Items – Kyle Dee present but no comment made.

Approve Agenda

A motion was made by Gunnell to approve agenda with addition of adjustments to 2019-2020 budget, second by Hoskins. The motion carried 4-0.

Approve Consent Agenda

A motion was made by Poulsen to approve consent agenda, second by Hoskins. The motion carried 4-0.

- a. Approve minutes from Regular Board Meeting – February 11, 2020
- b. Approve minutes from staff meeting – March 4, 2020
- c. Approve minutes from special meeting – March 16, 2020
- d. Approve Bill List
- e. Clerk's Rev/Exp Report & Balance Sheets
- f. Treasurer's Report
- g. Fire Chief's Monthly Report

Committee Reports

- * Cedar Springs Public Library – Closed per directive re:COVID-19
- * Solon Park Planning Committee – meetings on hold per directive re:COVID-19

Old Business - No old business

Budget Hearing

Supervisor Ellick opened the public hearing for comments on the annual township budget and determining the tax rate for fiscal year 2020/2021. No comments received. Discussion of budget worksheet items by Board. **Supervisor Ellick closed the public hearing.**

Regular Board Meeting
& Budget Hearing
March 26, 2020

Motion made by Ellick to approve the budget with an adjustment to add \$2,000 expenditure for maintenance and support payment to State of Michigan for election equipment and reduce transfer to Street Fund by \$2,000 and to levy the tax rate of: .8036 mill Allocated Operating Millage; .4872 mill Voted Fire millage; for total rate of 1.2908 mill:

(Estimated revenues to General Fund of \$957,965;
General Fund appropriations of \$957,965; which includes:
transfer from General Fund to Street Fund of \$190,600;
transfer from General Fund to Fire Capital Fund of \$49,000 (increase of \$29,000 to build fund for purchase of new truck in 2024 through KC Fire Commission);
transfer from General Fund to Fire Operating of \$102,350;
Estimated revenues of Fire Operating Fund from millage - \$96,700;
Fire Department appropriations of 199,050)

Motion seconded by Gunnell. Roll Call vote results: Poulsen-Y; Gunnell-Y; Hoskins-Y; Ellick-Y. Budget Resolution adopted by 4 – 0 vote.

New Business

- **LED lighting at Fire Station**

A motion was made by Hoskins to accept bid from G&D for \$3,377, second by Ellick. Motion carried 4-0.

- **Lime lake Dry Hydrant Lease expiration**

A motion was made by Hoskins to authorize Supervisor to sign new Lease agreement covering 15 years, second by Hoskins. Motion carried 4-0.

- **Appoint park committee members**

A motion was made by Poulsen to appoint Tony Owen, Dan Davis, Hal Babcock, Annette Ellick, Vicky Babcock, & Mary Lou Poulsen to Park Committee for 2020/2021 FY, second by Hoskins. Motion carried 4-0.

- **NKCE support payment**

A motion was made by Poulsen to approve payment request of \$7,000 to NKCE for 2020-2021 support, second by Gunnell. Motion carried 4-0.

- **Set hourly wage for future help in clerk's office**

A motion was made by Ellick to authorize \$20/hour payment to current Clerk for new Clerk's training as needed, second by Hoskins. Motion carried 3-0 with Poulsen abstaining.

- **Transfer support to Velzy Park Fund**

A motion was made by Hoskins to approve \$54,286 transfer to Park Fund as budgeted, second by Gunnell. Motion carried 4-0.

Regular Board Meeting
& Budget Hearing
March 26, 2020

- **System Recovery System - \$1743.72**

A motion was made by Poulsen to approve Addorio quote to install system recover system which backs up server and data, second by Ellick. Motion carried 4-0.

- **Set Dates for future Board meetings**

A motion was made by Ellick to cancel April 1 Staff Meeting, second by Poulsen. Motion carried 4-0.
A motion was made by Poulsen to postpone April 14 Board Meeting to April 21, second by Ellick.
Motion carried 4-0.

- **Adjustments to 2019-2020 budget**

A motion was made by Ellick to approve Clerk's recommended adjustments to current budget, second by Hoskins. Motion carried 4-0.

Additional public comments: none.

Discussion items – changes to Community Development Block Grant program – now known as Kent County Communication Action – not sure what the possibilities are for our area now but not so much geared to road improvements. Need more info on their letter asking if our township wanted to “elect to be excluded from” the CDBG “Urban County” program. Due by May 15.

Correspondence

Trustee Gunnell: nothing.

Trustee Hoskins: nothing.

Treasurer: nothing

Clerk: Board may want to look into an upgrade to the website and also new cemetery software.

Mr Dee agreed that the current website could use an upgrade. Information on companies we received proposals from when we created current website are available in Clerk's office.

Supervisor: June court date on stop order for building project which is not complying with zoning requirements.

Motion to adjourn by Hoskins, second by Poulsen. **Meeting adjourned @ 8:46 pm.**

NEXT MEETING: April 21, 2020.