



Solon Township Hall
15185 Algoma Avenue NE
Cedar Springs MI 49319
616-696-1718

**Minutes of the Meeting of the Solon Township Board of Trustees
March 8, 2021 @ 7:30 p.m.**

Meeting called to Order by Supervisor Ellick @ 7:30 p.m.

Members Present: Robert Ellick, Arthur Gerhardt, Mark Hoskins, Jon Stout, Dorothy Willoughby

Members Absent: none

Also Present: Chief Drake, Tammie Drake, Donna Clark, Duane Gritter

Pledge of Allegiance and Invocation

Public Comment on Agenda Items – Chief Drake spoke regarding the agenda item “Personnel Issue”. He spoke about the Fire Department issues brought to his attention by Trustee Hoskins and how he has been meeting one-on-one with firefighters to address those issues. Stated he is committed to Department.

Approve Agenda

A motion was made by Ellick to approve agenda with the addition of Duane Gritter and J-Star Pubic hearing date, seconded by Stout. The motion carried 5-0.

Approve Consent Agenda

A motion was made by Hoskins to approve consent agenda, seconded by Gerhardt. The motion carried 5-0.

- a. Approve minutes from Board Meeting – February 8, 2021
- b. Approve minutes from Staff Meeting – March 3, 2021
- c. Approve Bill List
- d. Clerk’s Rev/Exp Report & Balance Sheets
- e. Treasurer’s Monthly Cash Report

Committee Reports

Cedar Springs Public Library: Currently holding their 21st library card drive. In February they held a Lego challenge and had 98 entries which kids loved. Had a visit from MIOSHA which went very well. The library has received \$2500 from giving tree. Donna Clark has served on Library Board for 20 years! Thank you for your service Donna.

Solon Park Planning Committee: None

Old Business

- **Township Pavilion**
Board reviewed a rough sketch. Gerhardt suggested adding a 4x4 sliding window in kitchen area. Suggested 12' doors. May need a new septic system.
- **Cemetery**
New gate is in. No news on survey.

New Business

- **Duane Gritters**
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Duane read his letter he sent to the Kent County Intermediate School District, Kent City Public Schools and Solon Township regarding his request that taxpayers be refunded a portion of taxes paid out to schools due to them being closed in part due to COVID-19.
- **J-Star Public Hearing Date**

A motion was made by Gerhard to schedule a public hearing for March 31st at 7:30pm on the establishment of an industrial development district for J-Star Motion Corporation and its facility to be located at 13617 and 13549 Woodlawn Hills Drive NE in accordance with Act 198 of the Public Acts of Michigan of 1974, as amended, seconded by Ellick. Motion carried 5-0.

AYES: Stout, Gerhardt, Ellick, Hoskins, Willoughby
NAYS: None
- **FD Engine 1 Headphone System Bids**

A motion was made by Hoskins to replace one of the SetCom Intercom/Radio communication system headphones on Engine 1, seconded by Stout. Motion carried 5-0.
- **FD Brush Unit 1 Repairs**

A motion was made by Ellick to approve the repair/replacement of the transmission leak and pump plumbing while omitting the fabrication of a water can extinguisher storage, seconded by Hoskins. Motion carried 5-0.
- **Interlocal Agreement and Designated Assessor Contract**

A motion was made by Ellick to approve acceptance into the Interlocal Agreement and Designated Assessor Contract, seconded by Willoughby. Motion carried 5-0.

- **Cemetery Lot Rates**

A motion was made by Willoughby to increase the cost a of cemetery lot space from \$75 to \$100, seconded by Stout. Motion carried 5-0.

- **KCRC Work Order for Wiersma**

A motion was made by Stout to sign the work order from KCRC for Wiersma, seconded by Willoughby. Motion carried 5-0.

- **Proposed Budget Amendments**

A motion was made by Ellick to approve the proposed budget amendments presented by the Clerk, seconded by Gerhardt. Motion carried 5-0.

- **Personnel Issues**

A motion was made by Hoskins to ask for Chief Drake's resignation with a 30 day administration-only duty remaining, seconded by Stout. Motion carried 4-1.

A motion was made by Hoskins to suspend the Fire Department's Captain without pay for 45 days, seconded by Stout. Motion carried 3-1. Willoughby abstained.

Discussion Items: None

Correspondence

Trustee Stout: None

Trustee Hoskins: He and Trustee Stout meeting with Fire Department on Thursday.

Treasurer: None

Clerk: Will email North Kent Community Enrichment and inform them Jon was appointed to the committee.

Supervisor: None

Additional public comments: Duane Gritter thanked the Board for their time and recommendation to send his letter to our State Representative and Governor.

Motion to adjourn by Ellick, seconded by Stout. Motion carried 5-0. **Meeting adjourned @ 9:45 p.m.**

NEXT MEETING: April 12, 2021.